



*Embraced by nature. ♦ Inspired by progress.*

**LIBERTY TOWNSHIP BOARD OF TRUSTEES  
MINUTES OF THE REGULAR MEETING  
TUESDAY JULY 18, 2023  
5021 Winners Circle Drive  
Liberty Township, OH 45011**

**WORK SESSION  
5:00 P.M.**

On Tuesday, July 18, 2023 at 5:00 P.M., the Liberty Township Board of Trustees met this day for a Special Meeting. Upon call of the roll, Mr. Schramm – present, Mr. Minniear – present, Mr. Farrell – present.

**WORK SESSION**

- Discussion - agenda review and miscellaneous communications.

**EXECUTIVE SESSION**

Mr. Minniear **MOVED TO GO INTO AN EXECUTIVE SESSION TO CONFER WITH AN ATTORNEY CONCERNING PENDING / IMMINENT COURT ACTION PER O.R.C. § 121.22 (G)(3) AND TO CONSIDER THE COMPENSATION OF A PUBLIC EMPLOYEE PER O.R.C. § 121.22 (G)(1).** Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear **MOVED TO COME OUT OF EXECUTIVE SESSION.** Mr. Farrell seconded. The motion passed unanimously.

**REGULAR MEETING  
6:00 P.M.**

On Tuesday, July 18, 2023 at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mr. Farrell - present, Mr. Schramm – present, Mr. Minniear – present.

Mr. Schramm led the Pledge of Allegiance.

**PUBLIC PRESENTATION**

- 1) Nancy Nix, Butler County Auditor
- 2) Ohio House Representative Thomas Hall, District 46

**PUBLIC COMMENTS**

No Comments

### FISCAL OFFICER BUSINESS

- Appropriation Status as of June 30, 2023
- Fund Status as of June 30, 2023
- Liquor Permits for:
  - Shake Shack Ohio LLC  
DBA Shake Shack, 7669 Blake St  
Liberty Township, OH 45069  
Liberty Township does not request a hearing on this permit.
  - FEG Liberty LLC  
DBA In The Game, 7504 Bales St Space A-110  
Liberty Township, OH 45069  
Liberty Township does not request a hearing on this permit.

### REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

### CONSENT AGENDA

#### Fiscal Officer

- Meeting Minutes – Motion to approve the following:
  - Regular Meeting, June 6, 2023
  - Regular Meeting, June 20, 2023
  - Special Meeting, June 26, 2023
- Payment Listing – Motion to approve the Payment Listing and Additional Payment Listing

#### Fire / EMS

- Motion to accept the Ohio Department of Public Safety: Division of EMS grant award in the amount of \$755.10.
- Motion to accept the OTARMA Police & Fire Grant Award in the amount of \$927.00.
- Motion to accept the OTARMA MORE Grant Aware in the amount of \$493.50.
- Motion to authorize Chief Klussman to apply for the Ohio Ambulance Transportation Program Grant to allow for purchase of enhanced or additional EMS equipment.

#### Services

- Motion to approve a resolution to accept the roads in Section 2 of the Reserves of Elk Pointe subdivision for maintenance and journalize said roads at 25 miles per hour. **(2023-065)**

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Minniear seconded. The motion passed unanimously.

#### **DEPARTMENT UPDATES**

- Administration
  - Holiday Closings:
    - Juneteenth - Monday, June 19, 2023

### TRUSTEE COMMENTS

Mr. Minniear asked to whether the township has the ability to put in residential sidewalks for public safety reasons.

### ADJOURNMENT

Mr. Minniear **MOVED TO ADJOURN.** Mr. Farrell seconded. The motion passed unanimously.



July 18, 2023

---

*Embraced by nature. ♦ Inspired by progress.*

Mr. Schramm, President

Pamela Quinlisk, Fiscal Officer

