



Liberty Township Board of Trustees
March 21, 2023

The Liberty Township Board of Trustees met in a Pre-Meeting Workshop on March 21, 2023 at 5:30 p.m.

Elected Officials: Steve Schramm, Tom Farrell

Staff: Jesse Lightle, Ethan Klussman, Caroline McKinney, Bryan Behrmann, Rick Plummer, Lt. Mike Nutt

Public: None

- I. Jesse Lightle reviewed of tonight's agenda including the addition of a then and now and the need for an executive session following the regular meeting.
- II. Caroline McKinney made a presentation on the Cin-Day bike path. Discussion on project timeline.
- III. The following miscellaneous communications items were discussed:
 - a. The new format for pre-meeting workshops
 - b. MidPointe Library request to present regarding their open house at a future Trustees' Meeting

Adjournment 5:51 p.m.

All formal actions of the Board of Trustees of Liberty Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in an open meeting, and of any of its committees resulting in such formal action, were in meetings open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

President

Fiscal Officer



Embraced by nature. ♦ Inspired by progress.

**LIBERTY TOWNSHIP BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
TUESDAY MARCH 21, 2023
5021 Winners Circle Drive
Liberty Township, OH 45011**

**WORK SESSION
5:30**

On Tuesday, April 4, 2023 at 5:30 P.M., the Liberty Township Board of Trustees met this day for a Special Meeting. Upon call of the roll, Mr. Schramm – present, Mr. Minniear – absent, Mr. Farrell – present.

WORK SESSION

- Discussion - agenda review and miscellaneous communications.

**REGULAR MEETING
6:00 P.M.**

On Tuesday, February 7, 2023 at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mr. Farrell - present, Mr. Schramm – present, Mr. Minniear – absent.

Mr. Schramm led the Pledge of Allegiance.

PUBLIC PRESENTATION

- Fire Dept. Pinning Ceremony for Lt. Duffy and Fire Marshal Owen

PUBLIC COMMENTS

No Comments

FISCAL OFFICER BUSINESS

- Appropriation Status as of February 28, 2023
- Fund Status as of February 28, 2023

REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

CONSENT AGENDA

Fiscal Officer

- Payment Listing – Motion to approve the Payment Listing and Additional Payment Listing

Then and Now

- Motion to approve then and nows over \$3,000.00
 - \$9284.15 Liberty Township Payroll (Uniform Allowance)
 - \$9284.15 Account #2191-220-420-0010

Finance

- Motion to approve a resolution for new appropriations.

Administration

- Motion to authorize Township Administrator to sign a Roth 457 Option agreement with Ohio Deferred Compensation.
- Motion to approve professional membership dues for 2023 for Jesse Lightle.
- Motion to approve revision to the Sick Leave Policy and add it to the Liberty Township Personnel Policy Handbook.

Mr. Farrell **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Schramm seconded. The motion passed.

DEPARTMENTAL BUSINESS

Fire/EMS

Chief Klussman requested a motion to promote Pierre Monvillers from full time Firefighter/EMT to Firefighter/Paramedic Step 5 at an hourly rate of \$30.66 effective March 25, 2023.

Mr. Farrell **MADE A MOTION APPROVE TO PROMOTE PIERRE MONVILLERS FROM FULL TIME FIREFIGHTER/EMT TO FIREFIGHTER/PARAMEDIC STEP 5 AT AN HOURLY RATE OF \$30.66 EFFECTIVE MARCH 25, 2023.** Mr. Schramm seconded. The motion passed.

Chief Klussman requested a motion to authorize the Township Administrator to enter into a Memorandum of Understanding between Liberty Township and the Liberty Township Professional Fire Fighters, IAFF Local 4394 adding a Fire Marshal to the collective bargaining unit and updating said agreement accordingly.

Mr. Farrell **MADE A MOTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN LIBERTY TOWNSHIP AND THE LIBERTY TOWNSHIP PROFESSIONAL FIRE FIGHTERS, IAFF LOCAL 4394 ADDING A FIRE MARSHAL TO THE COLLECTIVE BARGAINING UNIT AND UPDATING SAID AGREEMENT ACCORDINGLY.** Mr. Schramm seconded. The motion passed.

DEPARTMENT REPORTS & UPDATES

- Economic Development – Activity Report
- Fire / EMS – Activity Report
- Planning & Zoning – Permit Reports
- Services – Activity Report
- Sheriff – Call Data Report
- Administration

TRUSTEE COMMENTS

No Comments

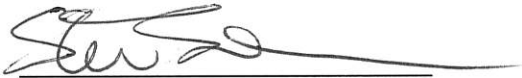
EXECUTIVE SESSION

Mr. Farrell **MOVED TO GO INTO AN EXECUTIVE SESSION THE APPOINTMENT, EMPLOYMENT, PROMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL.** Mr. Schramm seconded. The motion passed.

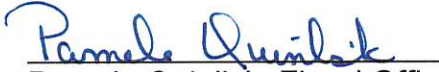
Mr. Farrell **MOVED TO COME OUT OF EXECUTIVE SESSION.** Mr. Schramm seconded. The motion passed.

ADJOURNMENT

Mr. Farrell **MOVED TO ADJOURN.** Mr. Schramm seconded. The motion passed unanimously.



Mr. Schramm, President



Pamela Quinlisk, Fiscal Officer

