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**LIBERTY TOWNSHIP BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
TUESDAY MARCH 7, 2023
5021 Winners Circle Drive
Liberty Township, OH 45011**

**REGULAR MEETING
6:00 P.M.**

On Tuesday, March 7, 2023 at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mr. Schramm – present, Mr. Minniear – present, Mr. Farrell - present,

Mr. Schramm led the Pledge of Allegiance.

PUBLIC PRESENTATION

- Jamie Aubin, Branch Manager – MidPointe Library – Annual Report

PUBLIC COMMENTS

No Comments

FISCAL OFFICER BUSINESS

No New Business

REGULAR MEETING CONSENT AGENDA

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

CONSENT AGENDA

Fiscal Officer

- Meeting Minutes - Motion to approve the following:
 - Special and Regular Meeting, February 7, 2023
 - Special Meeting, February 20, 2023
 - Special Meeting, February 21, 2023
 - Special and Regular Meeting, February 21, 2023
- Payment Listing - Motion to approve the Payment Listing and Additional Payment Listing

Zoning

- Motion to approve moving Tom Hasselbeck from an alternate member to a full time member of the Board of Zoning Appeals with a term ending January 1,

2024; and, moving Richard McKinney from a full time member to an alternate member of the Board of Zoning Appeals with a term ending January 1, 2027 effective immediately.

Administration

- Motion to approve a resolution to end the 20% stipend increase for Caroline McKinney as Interim Township Administrator effective April 9, 2023. **(2023-030)**

Mr. Minniear **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Farrell seconded. The motion passed unanimously.

DEPARTMENTAL BUSINESS

Fire/EMS

Asst. Chief Greve requested a motion to authorize Chief Klussman to apply for the Ohio Department of Public Safety (ODPS) EMS Grant to allow for purchase of enhanced or additional EMS equipment.

Mr. Minniear **MADE A MOTION TO AUTHORIZE CHIEF KLUSSMAN TO APPLY FOR THE OHIO DEPARTMENT OF PUBLIC SAFETY (ODPS) EMS GRANT TO ALLOW FOR PURCHASE OF ENHANCED OR ADDITIONAL EMS EQUIPMENT.** Mr. Farrell seconded. The motion passed unanimously.

Asst. Chief Greve requested a motion to authorize Chief Klussman to re-hire McKeon Buchanan to the position of part time Firefighter/EMT at an hourly rate of \$18.00 per hour.

Mr. Minniear **MADE A MOTION TO AUTHORIZE CHIEF KLUSSMAN TO RE-HIRE MCKEON BUCHANAN TO THE POSITION OF PART TIME FIREFIGHTER/EMT AT AN HOURLY RATE OF \$18.00 PER HOUR.** Mr. Farrell seconded. The motion passed unanimously.

Services

Mr. Plummer requested a motion to approve a resolution to authorize an agreement with the Ag-Pro Companies for the purchase of a SCAG Turf Tiger mower for a total not to exceed \$16,199.00 from account 1000-760-740-0500.

Mr. Minniear **MADE A MOTION TO APPROVE A RESOLUTION TO AUTHORIZE AN AGREEMENT WITH THE AG-PRO COMPANIES FOR THE PURCHASE OF A SCAG TURF TIGER MOWER FOR A TOTAL NOT TO EXCEED \$16,199.00 FROM ACCOUNT 1000-760-740-0500. (2023-031)** Mr. Farrell seconded. The motion passed unanimously.

Mr. Plummer requested a motion to hire Dylan Pincombe, Chris Durham and David Baker to the positions of full time Service Worker I at \$20.00 per hour contingent upon successful completion of pre-employment testing.

Mr. Minniear **MADE A MOTION TO HIRE DYLAN PINCOMBE, CHRIS DURHAM AND DAVID BAKER TO THE POSITIONS OF FULL TIME SERVICE WORKER I AT \$20.00 PER HOUR CONTINGENT UPON SUCCESSFUL COMPLETION OF PRE-EMPLOYMENT TESTING.** Mr. Farrell seconded. The motion passed unanimously.

Administration

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Mrs. McKinney requested a motion to approve a resolution appointing Jesse Lightle to the position of Township Administrator and approving her employment agreement.

Mr. Minniear **MADE A MOTION TO APPROVE A RESOLUTION APPOINTING JESSE LIGHTLE TO THE POSITION OF TOWNSHIP ADMINISTRATOR AND APPROVING HER EMPLOYMENT AGREEMENT. (2023-032)** Mr. Farrell seconded. The motion passed unanimously.

Mrs. McKinney requested a motion to approve a resolution to appoint Jesse Lightle, Township Administrator, as the township representative on the Butler County Transportation Improvement District (BCTID) for a two year term.

Mr. Minniear **MADE A MOTION TO APPROVE A RESOLUTION TO APPOINT JESSE LIGHTLE, TOWNSHIP ADMINISTRATOR, AS THE TOWNSHIP REPRESENTATIVE ON THE BUTLER COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (BCTID) FOR A TWO-YEAR TERM. (2023-033)** Mr. Farrell seconded. The motion passed unanimously.

DEPARTMENT REPORTS & UPDATES

No Updates

TRUSTEE COMMENTS

The Trustees would like to welcome our new Administrator, Jesse Lightle to the Liberty Township Team and look forward to working with her.

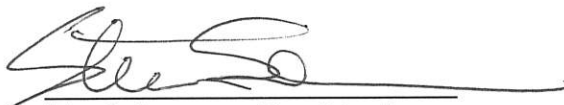
EXECUTIVE SESSION

Mr. Minniear **MOVED TO GO INTO AN EXECUTIVE SESSION THE APPOINTMENT, EMPLOYMENT, PROMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL.** Mr. Farrell seconded. The motion passed unanimously.

Mr. Minniear **MOVED TO COME OUT OF EXECUTIVE SESSION.** Mr. Farrell seconded. The motion passed unanimously.

ADJOURNMENT

Mr. Minniear **MOVED TO ADJOURN.** Mr. Farrell seconded. The motion passed unanimously.



Mr. Schramm, President



Pamela Quinlisk, Fiscal Officer

