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## **LIBERTY TOWNSHIP BOARD OF TRUSTEES**

### **MINUTES OF THE REGULAR MEETING**

**TUESDAY JANUARY 17, 2023**

**5021 Winners Circle Drive**

**Liberty Township, OH 45011**

### **REGULAR MEETING**

**6:00 P.M.**

On Tuesday, January 17, 2023 at 6:00 P.M., the Liberty Township Board of Trustees met this day for a Regular Meeting. Upon call of the roll, Mr. Schramm - present, Mr. Farrell – present, Mr. Minniear – absent.

Mr. Schramm led the Pledge of Allegiance.

### **PUBLIC COMMENTS**

Matthew Thorton, 5050 Hamilton-Middletown Road, made the following comments:

- Mr. Thorton appreciates Mr. Minniear reaching out to him
- Impress that the litter he referenced before was quickly picked up
- Would the two lights fixed on the private road in front of the township
- Would appreciate it if the Trustees advocated that any new schools built by Lakota be located in Liberty Township
- Feels Liberty should have its own school district
- Referenced that Lexington Manor used to be deemed an EPA superfund cleanup site
- He has been asking for the bylaws of the Butler County Health Districts but has not received a response

James Rumpler, 5893 Laurel Run Drive, would like the park signage removed or changed in front of his property. He feels the location, size and orientation do not fit the subdivision and infringes on his front yard.

Mr. Plummer stated if we move the sign it will be closer to his property.

Mr. Schramm stated this is the standard size of sign for our parks.

Mr. Plummer stated we could lower the sign 18 inches

Mr. Farrell stated he tried to call the Turnbridge HOA president but received no response.

Mr. Plummer stated he spoke to some residents and the comments were made that the sign is needed to find the park.

Mr. Schramm asked if lowering the sign and landscaping would satisfy Mr. Rumpler.

Mr. Rumpler stated he would send a response later.

**FISCAL OFFICER BUSINESS**

- Appropriation Status as of December 31, 2022
- Fund Status as of December 31, 2022

**REGULAR MEETING CONSENT AGENDA**

All matters under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

**CONSENT AGENDA**

**Fiscal Officer**

- Meeting Minutes – Motion to approve the following:
  - Regular Meeting, January 3, 2023
- Payment Listing – Motion to approve the Payment Listing and Additional Payment Listing

**Requisitions**

- Motion to approve requisitions over \$10,000.
  - \$144,788 Bureau of Workers Compensation (annual premiums)
    - \$20,000 Account #1000-110-230
    - \$6,500 Account #1000-130-230
    - \$4,000 Account #1000-610-230
    - \$15,087 Account #2031-330-230
    - \$99,201 Account #2191-220-230

**Then and Now**

- Motion to approve then and nows over \$3,000.00
  - \$4,474.50 Frost Brown Todd (parks services)
    - \$4,474.50 Account #1000-110-311

**Services**

- Motion to approve updated 2023 Parks Committee Meeting schedule.

Mr. Schramm **MOVED TO APPROVE THE CONSENT AGENDA.** Mr. Farrell seconded. The motion passed.

**DEPARTMENTAL BUSINESS**

**Services Department**

Mr. Plummer requested a motion to authorize the Township Administrator to execute the master services agreement with gWorks as attached in substantially the same format.

Mr. Schramm **MADE A MOTION TO AUTHORIZE THE TOWNSHIP ADMINISTRATOR TO EXECUTE THE MASTER SERVICES AGREEMENT WITH GWORKS AS ATTACHED IN SUBSTANTIALLY THE SAME FORMAT.** Mr. Farrell seconded. The motion passed.

**DEPARTMENT UPDATES**

- Economic Development – Activity Report
- Finance – JEDD Report

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- Fire / EMS – Activity Report
- Planning & Zoning – Permit Reports
- Services – Activity Report
- Sheriff – Call Data Report
- Administration

**TRUSTEE COMMENTS**

No Comments

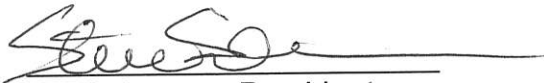
**EXECUTIVE SESSION**

Mr. Schramm **MOVED TO GO INTO AN EXECUTIVE SESSION TO DISCUSS CONFIDENTIAL INFORMATION RELATED TO MARKETING PLANS AND SPECIFIC BUSINESS STRATEGY PER O.R.C. § 121.22 (G)(8); AND TO CONSIDER THE APPOINTMENT OF A PUBLIC EMPLOYEE.** Mr. Farrell Seconded. The motion passed.

Mr. Schramm **MOVED TO COME OUT OF EXECUTIVE SESSION.** Mr. Farrell seconded. The motion passed.

**ADJOURNMENT**

Mr. Schramm **MOVED TO ADJOURN.** Mr. Farrell seconded. The motion passed.



Mr. Schramm, President



Pamela Quinlisk, Fiscal Officer

